



NEW FEATURES

5.4.32

SHOTGUN STARTS

Navigation Steps: While on the Tee Sheet, you can now highlight a group of Tee Times and specify them as a Shotgun Start

Feature Explanation: You can now schedule and manage **Shotgun Starts** directly from the Tee Sheet.

- **Create a Shotgun Block:** Highlight a group of tee times and designate them as a Shotgun Start.
- **Customize Settings:**
 - Set the **Start Time** and **End Time** for the shotgun block.
 - Choose applicable **Tee Sheet Resources** (e.g., Front, Middle, Back).
 - Set the **Online Display Start Time** – this is what displays in the Online Booking Engine (I-Frames), not the actual tee time start.

Example:

If the Shotgun Start is from 2:00 PM to 3:00 PM and you set the Online Display Time to 2:30 PM, it will appear online as “2:30 PM Shotgun.”

- **Booking Behavior:**
 - **Online Bookings:** Customers will see a single display time (e.g., “2:30 PM Shotgun”), but bookings will fill the **earliest available tee time first** within the shotgun block.
 - **POS Bookings:** Staff can book directly into the shotgun block for walk-ins, phone calls, or in-person bookings, just like a standard tee time.

This flexibility ensures that both **online** and **in-person bookings** are supported within the same shotgun structure.

The screenshot illustrates the process of creating a Shotgun Start on the Tee Sheet interface. At the top, a navigation bar shows the date (9/16/2025) and tabs for Today, Tomorrow, Saturday, and Sunday. Below this, a section titled 'Notes Not Available' displays a grid of tee times. A red box highlights the 'Add Shotgun Start' button in the 'Notes Not Available' section. A modal window titled 'Create A Shotgun Start' is open, showing fields for Start Time (11:00 AM), End Time (12:40 PM), Online Display Start Time (11:00 AM), Where (Links at Club Caddie), Select Holes (9 and 18), Turn Start Time (1:00 PM), Turn End Time (2:40 PM), Turn Where (Links at Club Caddie), and ShotGun Tee Sheet Display Name. A 'Save' button is visible. To the right, a 'Links At Club Caddie' widget displays '11:10 AM Shotgun' for '\$25.00 - \$70.00', '18 Holes', and 'Golfers: 1 - 4', with a 'Book Now' button.

BACKDATED LEDGER ADJUSTMENTS

Navigation Steps: Settings → Membership Settings, there is a new option to “Allow Date-Specific Ledger Adjustments

Feature Explanation: Once this is enabled, Users will be able to backdate Ledger Adjustments for Members (enter in a date in the past).

TIP: If you use QuickBooks and there is a dated ledger adjustments prior to last QuickBooks sync, you will not be able to retro prior to the last QuickBooks sync.

The screenshot displays the Club Caddie software interface. On the left, the 'Membership Settings' menu is open, and the 'Allow Date-Specific Ledger Adjustments' option is checked. A red box highlights this setting. On the right, the 'Membership Ledger Adjustment' dialog box is open, showing fields for 'Adjustment Date', 'Amount', 'Description', 'Chart Of Account', and 'Vendor'. A red arrow points from the 'Make Adjustment' button in the dialog box to the 'Allow Date-Specific Ledger Adjustments' setting in the settings menu.

Settings: Wednesday, 17 Sep 2025 11:42 AM | Switch Course | 0 Sessions | 0 Rounds | \$ 0.00 | Nicole

Club Caddie | Links at Club Caddie

Membership Settings | Late Fee

MEMBERSHIP SETTINGS

- Membership Sign up: ☒
- Pay Now: ☒
- Taxable Membership Processing Fee: ☒
- Bill Classes On Billed Till Date: ☒
- Tax Include in Minimum: ☒
- Consider All Payment Types Towards Minimum Spend: ☒
- Membership Validations: ☒
- Disable Membership Charge Account By Default: ☒
- Member Class Assignments Should be Paid by Charge Accounts: ☒
- Require Chart of Account for Membership Ledger Adjustments: ☒
- Change Convenience Fee For Membership Payments: ☒
- Change Convenience Fee Percentage: ☒
- Show Member Prices on Inventory Labels: ☒
- Allow Date-Specific Ledger Adjustments: ☒

Membership Ledger Adjustment

Search by Order ID | Start Date | End Date

Adjustment Date:

☒ Credit ☐ Debit

Amount:

Description:

Chart Of Account:

Vendor:

Consider payment against previous invoice: ☐

OK CANCEL

Total Pages : 0 | Page : 0

Save Cancel **Make Adjustment**

LATE FEE ENHANCEMENTS

Navigation Steps: Additional fields in Membership Settings → Late Fee

Feature Explanation: Additional fields have been added under **Membership Settings** → **Late Fee** to give you more control over how late fees are applied.

For Dollar Amount Late Fees:

- **“Don’t Bill if Overdue Balance is Less Than”**
 - Enter a dollar amount.
 - If the member’s **overdue balance** is less than this amount, a late fee will **not** be charged.
 - *Example:* If set to **\$5.00** and the overdue balance is **\$3.50**, no late fee will be applied.

For Percentage Late Fees:

- **“Don’t Bill if Charge Calculated is Less Than”**
 - Enter a dollar amount.
 - If a member’s calculated late fee is less than this value, the system will **not** assess a fee.
 - *Example:* If set to **\$5.00** and the calculated fee is **\$3.00**, no late fee will be charged.

For All Late Fees (Dollar or Percentage):

- **“Minimum Amount to Charge”**
 - Enter a minimum value.
 - This ensures that members are never charged a late fee **below this amount**, even if the calculation is lower.
 - *Example:* If the calculated fee is **\$3.00**, but the Minimum Amount is set to **\$5.00**, the system will charge **\$5.00**.

The screenshot shows the Club Caddie software interface. The top navigation bar includes a date and time display (Wednesday, 17 Sep 2025, 03:25 PM) and a 'Switch Course' button. Below the navigation bar, there are several icons for different functions: REGISTER, TEE SHEET, STARTER SHEET, ACTIVITIES, VENUE MANAGER, EVENTS, and CUSTOM. The main content area is divided into two sections: 'Links at Club Caddie' on the left and 'Membership Setting' on the right. The 'Membership Setting' section has a sub-tab 'Late Fee' which is highlighted with a red box. Below this, there is a table with columns 'Title', 'FeeType %', and 'FeeType \$'. A red arrow points from the 'Late Fee' tab to a form titled 'Add New Late Fee'. This form has a green header with a close button (X). It contains the following fields: 'FeeType' (a dropdown menu set to 'Percent'), 'Title' (a text input field), 'Percent %' (a text input field), 'Don't bill if charge calculated is less than :' (a text input field), and 'Minimum amount to charge :' (a text input field). At the bottom of the form is a 'Save' button.

Feature Explanation: This Report now includes Filters for Terminal Locations and individual Terminals within that Terminal Location.

[illegible]