



New Release/Enhancements

5.4.12

Credit Card Processing

CLOVER PROCESSING WORKFLOW

Function: For Credit/Debit Transactions that are processed on the Clover gateway, the Clover hardware will now ask for the Tip Amount before the card is inserted.

NOTE: Because the Tip is entered before the Card is inserted, the **Tip Amounts cannot be adjusted** after the Transaction is finalized

To set up this workflow, you will need to modify the setup: Settings → 3P Settings → Clover Connect and make sure that the following changes are made:

- Sign and Tip on device = Turned OFF
- Finalize Payments while Capturing = Turned ON
- Ask for Tip Before Payments = Turned ON



Monday, 29 Jan 2024 10:46 AM

Switch Course 1 Sessions 0 Rounds

REGISTER TEE SHEET STARTER SHEET ACTIVITIES VENUE MANAGER EVENTS ON DEMAND

Bushwood Golf Club

3P Integrations

AUTHORIZE.NET MailChimp ERANGE FirstPay Azure Sound Payments POS Link Card Connect **Clover Connect**

Use Clover Printer

Finalize Payments while Capturing

RAID

Ask for Tips Before Payment

Save Device Status

Terminal Specific CloverConnect Integration

Merchant Id 2CGQCK0E0GZG1

Merchant Name Club Caddie US

API Key 5bb683c4701f458a775c1ff01e25cfaa

XPOSID 7Q2C8Y992D65E

XCloverDeviceId C143UT22460817

XCloverAuthorization c6b10c69-4da8-7ee3-a9d3-6662a273b20a

Use For Card Swipe

Production Environment

Sign and Tip on Device

Use Clover Printer

Finalize Payments while Capturing

RAID

Ask for Tips Before Payment

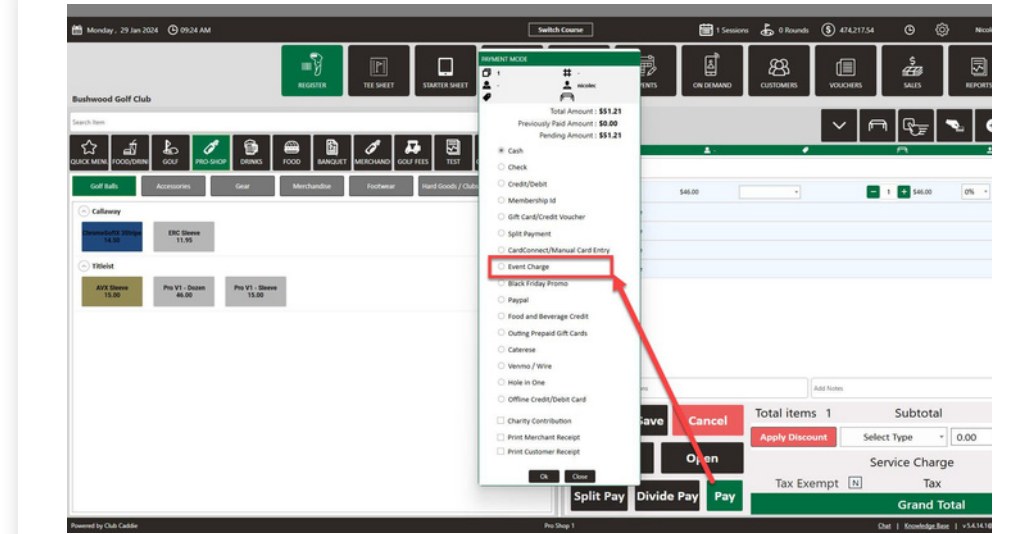
Save Device Status

Powered by Club Caddie Ryan

EVENT CHARGING

Function: A new "Event Charge" payment method has been added to the Register when creating tabs. Users can now search and select an existing event, directly associating the tab charge to that event.

- These "Event Charges" will show in the Events Module in the "Ledgers" tab of the individual Event
- These "Event Charges" will also show on the Event Invoice



GOLF OUTING EVENT

EVENT BUILDER | FUNCTION SHEET | COMMUNICATION | ATTACHMENTS

Event Details | Venue | Schedule | Floor Plan | Golfers | Menu | Add Ons | Instructions | Payment | Ledgers | Event Tracking

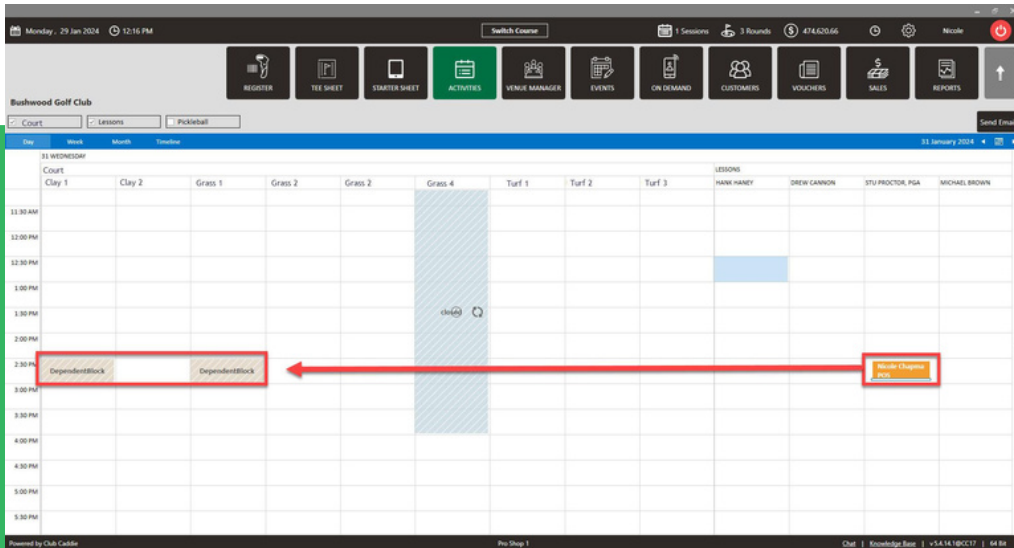
GOLF OUTING LEDGERS

Order Id	Date	Description	Amount	Balance	Action
629499	1/24/2024 10:05:56 AM	Event Charge	6.01	-7,852.84	View Order
629307	1/18/2024 2:07:28 PM	tip	30.44	-7,858.85	View Order
629307	1/18/2024 2:07:19 PM	Event Charge	121.75	-7,889.29	View Order
629321	1/18/2024 2:06:45 PM	tip	2.92	-8,011.04	View Order
629321	1/18/2024 2:06:41 PM	Event Charge	11.66	-8,013.96	View Order
629320	1/18/2024 2:05:16 PM	Event Charge	54.54	-8,025.62	View Order
629308	1/18/2024 2:04:32 PM	Event Charge	41.22	-8,080.16	View Order
629309	1/18/2024 2:04:06 PM	Event Charge	36.41	-8,121.38	View Order
629298	1/18/2024 8:19:48 AM	Event Charge	51.21	-8,157.79	View Order
629270	1/17/2024 11:46:20 AM	Event Deposit	-8,209.00	-8,209.00	View Order

Activities

MULTIPLE DEPENDENT BLOCKS

Navigate to: Settings → Activity Center → Activity Resource → Dependent Blocks



Function: You can now add multiple Dependent Blocks to a Resource Type.

Example: A Tennis Instructor gives lessons on Clay Courts and Grass Courts. In this example, the Facility has four resources that need to be addressed:

1. Instructor (Clay Courts)
2. Instructor (Grass Courts)
3. Clay Court 1
4. Grass Court 1

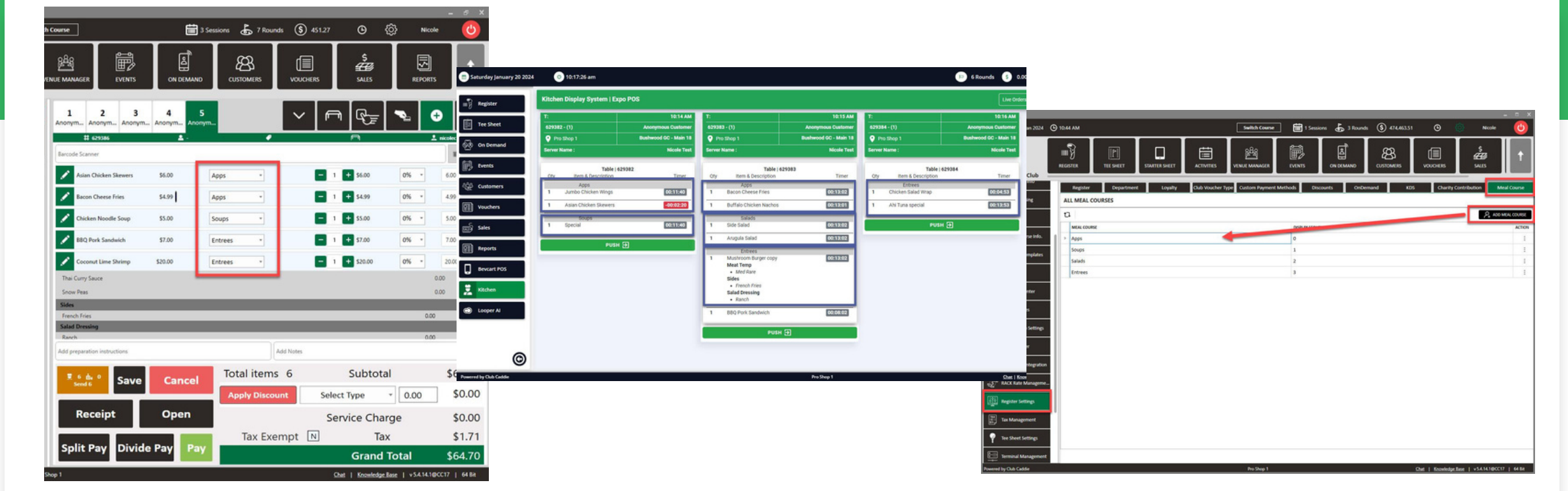
When a customer books a Clay Court lesson online at 11 AM, the system would automatically block off:

- The Clay Court Resource
- The Clay Court Lesson Resource

Now, it can also block additional Dependencies:

- The Grass Court Instructor resource
- The Grass Court 1 resource.

Blocking all of these resources ensures that no other customers can book the Grass Court Instructor or Grass Court 1 during the same 11 AM timeslot booked for the Clay Court lesson.



Food and Beverage

MEAL COURSING

Function: Users can create any number of Courses and then assign those Courses to individual Items. These Courses will be separated when Items are sent to Kitchen Printers and the KDS.

Navigate: Settings → Register Settings → “Meal Courses” Tab → Add Meal Course

Food and Beverage

UPCHARGE AFTER MODIFIER SELECTIONS

Navigate to: Settings → Inventory Center → Inventory Modifier Groups → Manage Category, there are two new fields for “Upcharge Amount” and “Upcharge After Selections”

Example: A Modifier Group for “Pizza Toppings” lists ten potential Toppings as Modifier options. If all of the options for Toppings are listed as \$0 Modifiers, the “Upcharge Amount is set to 1, and the “Upcharge After Selections” is set to 2, then after the first two Toppings are selected, every subsequent selection will add \$2 to the price of the Item.

Function: The software now allows users to configure an upcharge fee for selecting additional modifiers above the allowed amount.

Pizza Toppings *	UpchargeAmount 2.00	UpchargeSelections 2	Min 0	Max 10
Pepperoni	0.00	<input checked="" type="checkbox"/>	No	Extra On Side
Mushrooms	0.00	<input checked="" type="checkbox"/>	No	Extra On Side
Sausage	0.00	<input checked="" type="checkbox"/>	No	Extra On Side
Onions	0.00	<input checked="" type="checkbox"/>	Upcharged by \$ 2.00	No Extra On Side
Green peppers	0.00	<input checked="" type="checkbox"/>	Upcharged by \$ 2.00	No Extra On Side
Olives (black or green)	0.00	<input type="checkbox"/>	No	Extra On Side
Ham	0.00	<input type="checkbox"/>	No	Extra On Side
Pineapple	0.00	<input type="checkbox"/>	No	Extra On Side
Extra cheese	0.00	<input type="checkbox"/>	No	Extra On Side

Note: If you do not see a pop-up window option appear with your options, ensure you have the **Pop-Up Modifiers by Default** setting checked on. Settings → Register Settings → Register Tab → “Pop Up Modifiers by Default”

Tee Sheet

REQUIRE CREDIT CARD FOR TEE TIMES ON SPECIFIC DAYS OF THE WEEK

Additional Settings

Tee Sheet Display Color:

Minimum Group Size For Online Tee Times:

Require Credit Card To Hold Tee Time Reservations:

Require Credit Card to Hold Tee Time Reservations For Specific Days :

Require Credit Card To Hold Activity Reservations:

Require Credit Card To Hold Activity Reservations For Specific Days:

Maximum Assignments:

Save

CHECKOUT

MEMBERSHIP PAYMENT

Enter Card Details

Card Number:

Expiration Date:

CVV:

Save Card

Save Payment Method

Balance amount to pay: \$54.72

Function: You can now pick and choose what days of the week you would like Customers to input a Credit Card to book a Tee Time online. A great tool for those Friday, Saturday and Sunday tee times!

Navigate to: Settings → Tee Sheet Settings → “Require Credit Card to Hold Tee Time Reservations for Specific Days”

Tee Sheet

MINIMUM GROUP SIZE FOR ONLINE TEE TIMES, BY CLASS

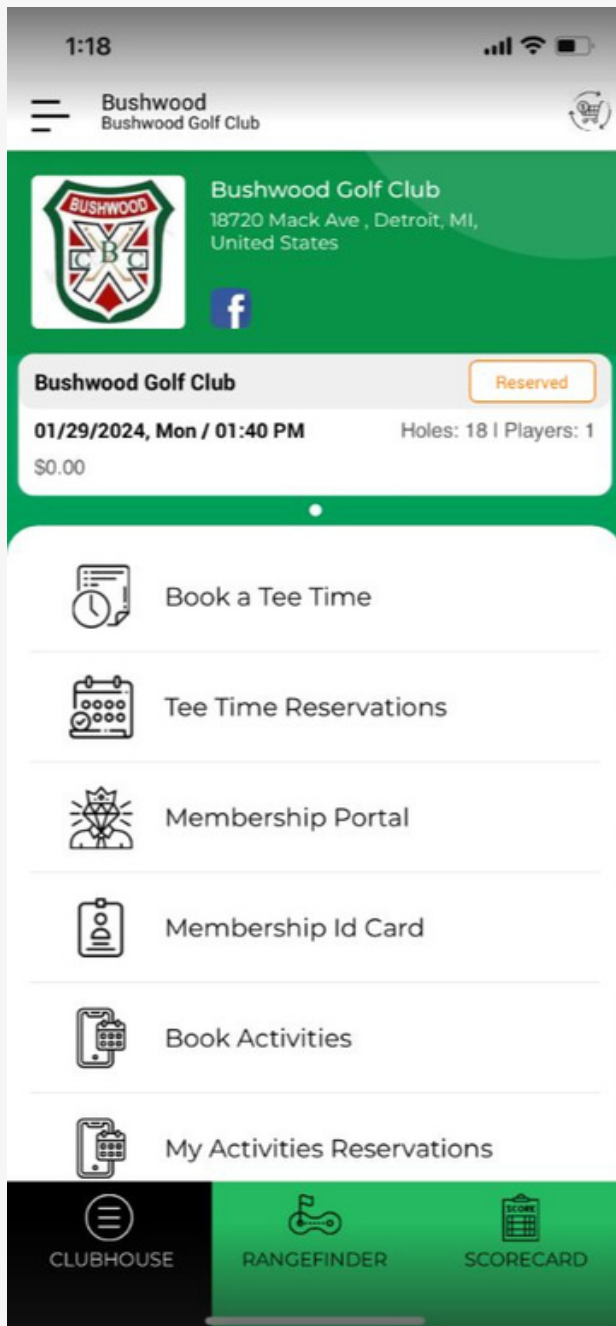
Navigate: From Settings → Class Management → Action → Additional Settings → Minimum Group Size for Online Tee Times by the Class

Function: Within the Class Management options, you can define the minimum group size a class can book online.

Example: If you have a class called Platinum and would like to allow them to book as a single, you can enter 1. However, if you have a silver category with more restrictions and do not want to allow them to book as a single golfer, then you could set this to 2 or more. You could further require prepayment to ensure those times are paid in full. This way, You get the most out of your tee times and even incentivize upgrading.

The screenshot displays the Club Caddy software interface for Bushwood Golf Club. The main screen shows a list of classes under 'Class Management'. An 'Additional Settings' modal is open for the 'Platinum' class, showing the 'Minimum Group Size For Online Tee Times' dropdown menu set to 'Not Set'. Red callouts 1, 2, 3, and 4 highlight the navigation path: 1 (Settings icon), 2 (Class Management), 3 (Action button), and 4 (Minimum Group Size dropdown).

ID	Class Name	Description	Minimum Group Size For Online Tee Times
10513	Platinum	Single Play	Not Set
10498	Punch Card	Winner	
10490	Silver	Min 2 Play	
10489	\$0 1 sub	1 sub	
10488	\$0 3 Sub	3 sub	
10486	Tennis		
10467	Online Membership	Online Sale	
10461	Raffle Membership		
10432	Couples Member Test		
10426	Cart Plan		
10423	Loyalty	Text	Yes
10414	Owner	Owner	No
10411	Corporate SV Annual Hunt		Yes
10407	PGA Show		No
10398	Championship Monthly	All Access	Yes
10397	Local	These are local customers	No



Tee Sheet & Activities

SELF-CHECK IN FROM MOBILE APP

Function: For Clients with the white-label Mobile App, Customers/Members can now check in for their Tee Times and Activity Bookings directly from the Mobile App. This includes all Bookings, whether they are prepaid for or not. If a Booking is not prepaid, they would have to pay for the Booking through the App before the Booking would be checked in in Club Caddie.

Navigate (Customer): The option appears if they have a Booking that day (Tee Time or Activity).

Customers can click anywhere on the “Booking” within the App and this will take them to another screen where they can Check-In (if prepaid), or Pay and Check In.

Events

TERMINAL-SPECIFIC FLOOR PLANS

Function: This will enable Users to specify what Floor Plans are available to view in the Register when starting a Tab.

Example: If there are different Terminal Locations for **Bar**, **Restaurant**, and **Patio** that have Floor Plans, all of the Floor Plans can be available for ALL of those Terminal Locations but not available to the Pro Shop Terminal Location.

The screenshot displays the Club Caddie software interface. At the top, there is a navigation bar with icons for REGISTER, TEE SHEET, STARTER SHEET, ACTIVITIES, VENUE MANAGER, EVENTS, ON DEMAND, CUSTOMERS, VOUCHERS, SALES, and REPORTS. Below this is a sidebar menu with options like 3P Integrations, Activity Center, Class Management, Class Rate Management, Communication Center, Course User Info, Day End Closing, Floor Plan (highlighted), Floor Plan Templates, General Course Info, I-Frames, Inventory Center, Manage Roles, Membership Settings, and Mobile App. The main area shows a floor plan for the 'Food & Beverage' section, with various rooms labeled P1-P6, R1-R13, and B1-B10. On the right side, there is a 'Terminal Locations List' with a red border, containing a multi-selectable list of locations: Pro Shop, Back Office, Pool, Patio, Tennis Center, Tournament Post Play, Banquet Room, Test, Test 2, Test 3, and Golf Test 3. All items in the list are checked.

Navigate: Settings → Floor Plan → Multi-selectable list on the right side of the screen

Membership

ONLINE MEMBERSHIP SALE

Navigate to: Settings → Class Management → Action dropdown

Function: Operators are now able to set up customized membership packages that prospects can browse, select from, and purchase entirely online. Operators have complete control to define membership classes, pricing strategies, terms and conditions, cancellation policies, prorated rates, and maximum membership limits. These details are transparently displayed to prospects during the online signup process before payment to set clear expectations.

Join Corporate at Bushwood Golf Club

Enrollment - Corporate

Corporate Membership

Dues are \$500.00 and the due type is Monthly. ** Pro-Rate dues to join today \$177.42 **

Primary Member

First Name*	Last Name*	Birth Date*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender	Phone Number*	Email Address*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Confirm Email Address*	Address*	City*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Select Country	Select State	Zip Code*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Staff Member or Referring Members Name at Bushwood Golf Club

Did a Staff Member or Referring Member assist with your Corporate purchase today, if Yes, please list them here.

Corporate Terms & Conditions

Application and Acceptance of Rules

I hereby apply for a Full Membership at CLUB. If this membership application is accepted, I agree to comply with and be bound by the Club's Rules and Regulations as they may be amended from time to time. If the Club does not accept this application all funds paid for the membership will be promptly refunded, and this application will be canceled and will not be binding on either party. The Club reserves the right to decline this

I have read, understand and accept the terms and conditions of the Corporate . [Print](#)

Cancellation Policy

Resignation

I may resign from the Club by giving thirty (30) days prior written notice to the Club, and by paying all dues or other charges that are due and owing through the date of my proposed resignation.

I have read, understand and accept the cancellation policy of the Corporate . [Print](#)

[JOIN TODAY](#)

Membership

ONLINE MEMBERSHIP SALE- SALE STRATEGY

Navigate to: Settings → Class Management → Action dropdown → “Sale Strategy”

Function: The sales strategies feature enables operators to create multiple customized membership package options under a single membership class, with different names, dues amounts and Sub-Member limits. Every setup for the Sales Strategy will have a unique link for the online sale

The screenshot shows the Club Caddy software interface. The top navigation bar includes a date and time (Monday, 29 Jan 2024, 01:30 PM), a 'Switch Course' button, and various icons for REGISTER, TEE SHEET, STARTER SHEET, ACTIVITIES, VENUE MANAGER, EVENTS, ON DEMAND, CUSTOMERS, VOUCHERS, SALES, and REPORTS. The main content area is titled 'Bushwood Golf Club' and 'Class Management'. A table lists various classes with columns for ID, Class Name, Dues Amount, Processing Fee, and SubMemberLimit. A dialog box titled 'CLASSTYPE CLUB SALE STRATEGY' is open, showing a table with columns for ID, Title, DuesAmount (\$), Processing Fee, SubMemberLimit, and Action. The dialog box also includes a URL for the online sale and an 'ADD' button.

This is the enrollment form for Corporate membership. It includes fields for First Name, Last Name, Birth Date, Gender, Phone Number, and Email Address. There are dropdown menus for Select Country, Select State, and Zip Code. A section titled 'Corporate Terms & Conditions' contains a paragraph of text and a checkbox for acceptance. Below that is a 'Cancellation Policy' section with another paragraph and a checkbox for acceptance. A 'JOIN TODAY' button is at the bottom.

This is the enrollment form for Corporate +1 membership. It includes fields for First Name, Last Name, Birth Date, Gender, Phone Number, and Email Address. There are dropdown menus for Select Country, Select State, and Zip Code. A section titled 'Corporate Terms & Conditions' contains a paragraph of text and a checkbox for acceptance. Below that is a 'Cancellation Policy' section with another paragraph and a checkbox for acceptance. A 'JOIN TODAY' button is at the bottom.

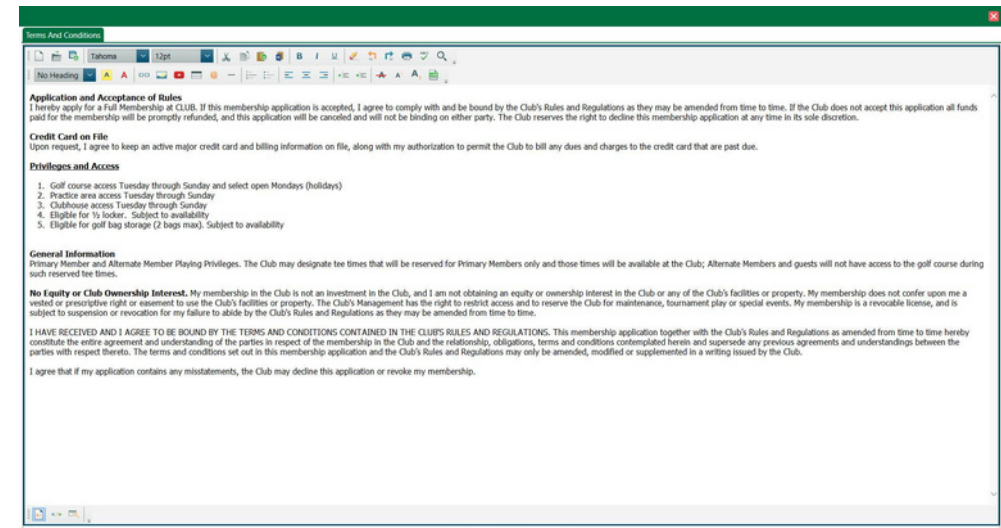
This is the enrollment form for Corporate +3 membership. It includes fields for First Name, Last Name, Birth Date, Gender, Phone Number, and Email Address. There are dropdown menus for Select Country, Select State, and Zip Code. A section titled 'Corporate Terms & Conditions' contains a paragraph of text and a checkbox for acceptance. Below that is a 'Cancellation Policy' section with another paragraph and a checkbox for acceptance. A 'JOIN TODAY' button is at the bottom.

Membership

ONLINE MEMBERSHIP SALE - TERMS AND CONDITIONS & CANCELLATION POLICY

Navigate to: Settings → Class Management
Action dropdown → “Terms and Conditions” or
“Cancellation Policy”

Function: Users can add custom text that
applies only to that specific Class. This will
appear during the online signup process. If
nothing is entered here, the section will not
appear on the online signup link.



The screenshot shows the "Join Corporate at Bushwood Golf Club" enrollment form. The form includes fields for "Primary Member" (First Name, Last Name, Birth Date, Gender, Phone Number, Email Address), "Confirm Email Address", "Address", "City", "Select Country", "Select State", and "Zip Code". Below the form, there are two sections highlighted with red boxes:

- Corporate Terms & Conditions:** "Application and Acceptance of Rules. I hereby apply for a Full Membership at CLUB. If this membership application is accepted, I agree to comply with and be bound by the Club's Rules and Regulations as they may be amended from time to time. If the Club does not accept this application all funds paid for the membership will be promptly refunded, and this application will be canceled and will not be binding on either party. The Club reserves the right to decline this membership application at any time in its sole discretion." Below this text is a checkbox: "I have read, understand and accept the terms and conditions of the Corporate." and a "Print" button.
- Cancellation Policy:** "Resignation. I may resign from the Club by giving thirty (30) days prior written notice to the Club, and by paying all dues and other charges that are due and owing through the date of my proposed resignation." Below this text is a checkbox: "I have read, understand and accept the cancellation policy of the Corporate." and a "Print" button.

At the bottom of the form is a "JOIN TODAY" button.

ONLINE MEMBERSHIP SALE - PRORATION OF MEMBERSHIPS

Function: If this is enabled, the Membership Class that is assigned/purchased will be prorated when it is assigned to a Member, through the online sale.

Coming soon: This will work for Classes that are purchased online as well as Memberships that are manually assigned through the POS.

Navigate to: Settings → Class Management → a new field for “Prorate on Sale”

The screenshot shows the 'Class Management' interface for 'Bushwood Golf Club'. At the top, there's a navigation bar with a date 'Monday, 29 Jan 2024' and time '01:46 PM'. Below that is a 'Switch Course' button and several status indicators: '1 Sessions', '3 Rounds', '\$ 474,620.66', and a user profile for 'Nicole'. A main menu contains icons for REGISTER, TEE SHEET, STARTER SHEET, ACTIVITIES, VENUE MANAGER, EVENTS, ON DEMAND, CUSTOMERS, VOUCHERS, SALES, and REPORTS. The left sidebar lists navigation options: 3P Integrations, Class Management (highlighted), Activity Center, Class Rate Management, Course User Info, and Day End Closing. The main content area shows 'CLASS MANAGEMENT' with an 'ADD' button and a table of classes. The table has columns for ID, Class Name, Description, Is Member, Due Type, Due Amount, Tax Group, Processing Fee, Enable Online S, Prorate On Sale, Display Set, Eligible for Awards, P, Maximum Show in C, and Action. The 'Prorate On Sale' column for the 'Corporate' class (ID 10524) is highlighted with a red box.

ID	Class Name	Description	Is Member	Due Type	Due Amount	Tax Group	Processing Fee	Enable Online S	Prorate On Sale	Display Set	Eligible for Awards	P	Maximum Show in C	Action	
10524	Corporate	Corporate Membership	Yes	Monthly	\$500.00	No Sales Tax	0.00%	Yes	Yes	0	No		250	No	Action
10513	Platinum	Single Play	Yes	Annually	\$500.00	No Sales Tax	\$0.00	Yes	No	0	No		1	No	Action
10498	Punch Card	Winner	Yes	Monthly	\$500.00	Sales	\$0.00	Yes	No	0	No			No	Action
10490	Silver	Min 2 Play	Yes	Annually	\$2,000.00	No Sales Tax	0.00%	No	No	0	Yes	10.00%	2	No	Action

ONLINE MEMBERSHIP SALE - MAXIMUM ASSIGNMENTS

Function: If a number is entered here, that will be the maximum number of active memberships that can be held at any given time. This will also show on the Online Membership Sale link, so Customers will be able to see how many Memberships are available. Once this number is reached, that Class will not be able to be sold or assigned.

Navigate to: Settings → Class Management → New field for “Maximum Assignments”

ID	Class Name	Description	Is Member	Due Type	Due Amount	Tax Group	Processing F	Enable Online	SProrate On	Display Seq	Eligible for	awa	Maximum Assignments	how in D	Action
10524	Corporate	Corporate Membership	Yes	Monthly	\$500.00	No Sales Tax	0.00%	Yes	Yes	0	No		250	No	Action
10513	Platinum	Single Play	Yes	Annually	\$500.00	No Sales Tax	\$0.00	Yes	No	0	No		1	No	Action
10498	Punch Card	Winner	Yes	Monthly	\$500.00	Sales	\$0.00	Yes	No	0	No			No	Action
10490	Silver	Min 2 Play	Yes	Annually	\$2,000.00	No Sales Tax	0.00%	No	No	0	Yes	10.0	2	No	Action